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MEMORANDUM FOR: Chief, Intelligence School

9 July 1957

SUBJECT : Weekly Activities Report #28  
3 July through 9 July 1957

I. Progress on Training Aids

A. Intelligence B.3

1. New display exhibit for OCR now in layout stage
2. New display exhibit for ORR now in layout stage
3. Construction work on the necessary panels in progress

B. Language and Area Training

1. Layout and compiling Russian Tradecraft Manual including design and finished art for front and back covers.
2. Layout and compiling Bulgarian Reader including design and finished art for front and back covers and map of Bulgaria.
3. Layout and compiling Slovak Reader including design and finished art for front and back covers and map.
4. Layout and compiling Serbo-Croatian Reader including design and finished art for front and back covers and map of Yugoslavia.
5. Sixteen photographs to be dry-mounted on hardback
6. Japanese Ideographs, Volume 2, vari-typed for Language Training Reference Manual.

C. Operations O.22

1. Series of charts (12) for safehouse use. These charts are part of one unit on tradecraft. Additional units are being planned.

D. Office of Security

1. One display exhibit for Office of Security

E. Management Course B.8

1. Chart to be lettered

II. Training Aids Completed

A. Seven LeRoy signs completed

B. Six nameplates completed

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C. Framing of picture completed for DFR

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D. One 5' x 6' map wet mounted for

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III. Items of Administrative Interest

A.  is on the second of two weeks' annual leave.

B.  is on one week of annual leave.

Acting Chief, Visual Aids Staff

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